

Camp Shane Reference Form

Note to Job Applicant: Please submit this form to someone who can serve as a reference for you. Please remember that this referral may not come from a friend or relative.

Dear Friend,

_____ has applied for a _____ position at Camp Shane, and has given your name as a reference. This applicant will be a member of staff living with and supervising young people. Your response will be greatly appreciated and will be kept in strict confidence.

Please fold, seal and mail directly to us.

Thank you for your help and cooperation.

Please check the box, which best describes the applicant. Feel free to add comments if you wish.

Leadership Ability

- Inspires a high degree of loyalty & cooperation.
- Leads in minor affairs with moderate success.
- Leadership sometimes results in friction.
- Never takes the lead. Unable to inspire others.

COMMENTS: _____

Interpersonal Relations

- Exceptionally successful in working with others.
- Cooperates fairly well with others.
- Works better alone than with others.
- Touchy, combative, antagonizes others.

COMMENTS: _____

Judgment & Common Sense

- Exceptional judgment. Makes sound decisions.
- Judgment usually right.
- Somewhat erratic. Hasty under stress.
- Unsound judgment. Acts compulsively.

COMMENTS: _____

Dependability/Conscientiousness

- Completes assigned tasks. No follow up needed.
- Does what is expected. Needs follow up.
- Needs constant follow up, even after routine tasks.
- Seldom completes assigned tasks. Unreliable.

COMMENTS: _____

Please circle the appropriate number on the continuum.

Emotional Stability COMMENTS _____
Exceptionally Completely
Balanced Unpredictable _____
5 4 3 2 1 _____

Supervisory Needs COMMENTS _____
Requires Little Requires
Supervision Supervision _____
5 4 3 2 1 _____

Communication Skills COMMENTS _____
Convincing Vague &
Command of Incoherent _____
Words
5 4 3 2 1 _____

How do you think the applicant will apply him/her self to the responsibilities of a Counselor?

COMMENTS _____
With energy With Apathy
& Enthusiasm & Disinterest _____
5 4 3 2 1 _____

What is your relationship to the applicant?

Your
Company _____

Position _____

Work Phone Number (_____) _____

Best time to call _____

Print Name _____

Signature _____ Date ____/____/____